



MASSACHUSETTS PORT AUTHORITY
CAPITAL PROGRAMS AND ENVIRONMENTAL AFFAIRS DEPARTMENT
SUITE 209S – LOGAN OFFICE CENTER SUITE 209S
ONE HARBORSIDE DRIVE
EAST BOSTON MA 02128-2909

REQUEST FOR QUALIFICATIONS

A465 AIRCRAFT RESCUE AND FIRE FIGHTING FLUORINE FREE FOAM TRANSITION

**LOGAN INTERNATIONAL AIRPORT,
HANSCOM FIELD, WORCESTER REGIONAL AIRPORT**

SUPPLEMENTAL INFORMATION PACKAGE



LEGAL NOTICE
REQUEST FOR QUALIFICATIONS

The MASSACHUSETTS PORT AUTHORITY (Authority) is soliciting qualifications for **MPA CONTRACT NO. A465 – AIRCRAFT RESCUE AND FIRE FIGHTING (ARFF) FLUORINE-FREE FOAM (F3) TRANSITION**. The Authority is seeking qualified multidiscipline consulting firm or team with proven experience, to provide professional services pertaining to transition to use of military specification (MILSPEC) compliant Fluorine-Free Foam (F3) in firefighting applications. The selected firm or team shall have experience with designing and providing oversight for all aspects of F3 transition. These services are expected to be provided at LOGAN INTERNATIONAL AIRPORT, HANSCOM FIELD, AND WORCESTER REGIONAL AIRPORT. The Consultant must be able to work closely with the Authority and other interested parties in order to provide such services in a timely and effective manner that would allow for continual sufficient availability of ARFF vehicles during the transition process to meet Part 139 index requirements.

The consultant shall demonstrate experience in numerous disciplines including but not limited to environmental engineering, hazardous and contaminated materials management, treatment and disposal, mechanical engineering, fire suppression and plumbing, environmental chemistry, emerging science and technologies and any other relevant consultation that may be required during the transition.

The contract will be work order based, and the Consultant’s fee for each work order shall be negotiated; however, the total fee for the contract shall not exceed **\$1,500,000**.

A Supplemental Information Package will be available, on October 23, 2024 on the Capital Bid Opportunities webpage of Massport <http://www.massport.com/massport/business/bids-opportunities/capital-bids> as an attachment to the original Legal Notice, and on COMMBUYS (www.commbuys.com) in the listings for this project.

In recognition of the unique nature of the project and the services required to support it, the Authority has scheduled a Consultant Briefing **via zoom at 2:00PM on Wednesday, October 30, 2024** via the following link: <https://massport.zoom.us/j/83807768849?pwd=iZvQ6bs7zbgcr1q7Mb6AuymIFA9heI.1> Meeting ID: 838 0776 8849 Passcode: 283724 Dial In Number: +1 (646) 518-9805. At this session, an overview of the project will be provided, the services requested by the Authority will be described, and questions will be answered.

By responding to this solicitation, consultants agree to accept the terms and conditions of Massport’s standard work order agreement, a copy of the Authority’s standard agreement can be found on the Authority’s web page at <http://www.massport.com/massport/business/capital-improvements/important-documents/>. The Consultant shall specify in its cover letter that it has the ability to obtain requisite insurance coverage.

This submission shall be addressed to Luciana Burdi, Intl. Assoc. AIA, CCM, MCPPO, NAC, Director of Capital Programs and Environmental Affairs and received no later than **12:00 Noon on Thursday December 5, 2024** Via **Bid Express** <https://www.bidexpress.com/businesses/27137/home>. Any submission which is not received by the deadline shall be rejected by the Authority as non-responsive.

MASSACHUSETTS PORT AUTHORITY
RICHARD DAVEY
CEO & EXECUTIVE DIRECTOR



SCOPE OF WORK:

The Authority is seeking qualifications for a multidiscipline consulting firm or team, with proven experience in transitioning equipment utilizing Aqueous Film Forming Foam (AFFF) to use of a military specification (MILSPEC) compliant Fluorine-Free Foam (F3). Services requested include consulting services to advise on selection of F3 foam, procedures for F3 transition including development of protocols and standards for decontamination, training for staff in best management practices including but not limited to handling, storage, disposal of F3, and other foam-related evaluations. The consultant shall produce design and bid documents for public bidding for selection of a contractor to perform transition services, including cleaning and decontamination of Aircraft Rescue and Fire Fighting (ARFF) vehicles and associated piping/equipment, disposal and/or decontamination of all apparatuses associated with use of AFFF, and commissioning of equipment with F3 following decontamination procedures. The Consultant shall work closely with the Authority and other interested parties to provide such services in a timely and effective manner that would allow continual operation of sufficient fire fighting vehicles throughout the transition process.

The consultant shall demonstrate experience in a multitude of disciplines including but not limited to environmental engineering, hazardous and contaminated materials management, treatment and disposal, mechanical engineering, fire suppression and plumbing, environmental chemistry, emerging science and technologies and any other relevant consultation that may be required during the transition. The Consultant shall demonstrate that the team is sufficiently staffed at all levels, including an appropriate breadth of expertise as well as sufficient number of staff to support field programs with aggressive schedules and logistical time constraints, including off-hours work.

CONSULTANT BRIEFING

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EVALUATION CRITERIA:

The submission shall be evaluated on the basis of the following equally weighted criteria:

- (1) Demonstrated experience and knowledge of the team for similar projects of similar size and complexity particularly important to demonstrate for the Project Manager. Diverse experience and perspectives within the team in relation to the subject matter is also essential. Highlight the experience and expertise for major sub-consultants and their assigned staff. Familiarity with public construction procurement, and
- (2) Project understanding and proposed technical approach including QA/QC process during document preparation, cost management and scheduling capabilities, construction oversight, ability to plan and perform work with minimal disruption to airport operations, and
- (3) Proposed approach to enhance diversity and inclusion of the project team to increase the pool of consultants working on the Authority's projects. For those M/WBE firms proposed, please describe type and/or category of work (i.e. architecture, structural, Lean, etc.); include the specific roles to be played by M/WBE, and the extent to which such M/WBE involvement is anticipated as of date of the proposal submission, (% goal).

The Authority recommends that each evaluation criteria is addressed in the response as a separate section.



The selection shall involve a two-step process including the shortlisting of a minimum of three firms based on an evaluation of the Statements of Qualifications received in response to this solicitation, followed immediately by a final selection of the consultant by the Authority. The Authority reserves the right to interview the firms prior to final selection, if deemed appropriate.

SUBMISSION REQUIREMENTS:

Each submission shall include a Statement of Qualifications that provides detailed information in response to the evaluation criteria set forth below and include Architect/Engineer & Related Services questionnaires SF 330 (<https://www.gsa.gov/system/files/SF330-21.pdf>) with the appropriate number of Part IIs. M/WBE certification of the prime and subconsultants shall be current at the time of submittal and the Consultant shall provide a copy of the M/WBE certification letter from the Supplier Diversity Office for M/WBE within its submittal.

All individuals responsible for technical disciplines shall, upon commencement of the project, be registered Architects or Engineers, in that discipline, in the Commonwealth of Massachusetts.

The Consultant shall specify in its cover letter that it has the ability to obtain requisite insurance coverage.

The Authority may reject any application if any of the required information is not provided: Cover Letter, Insurance Requirements and SF330 Part IIs for the Prime and every sub-consultant. Make sure that the Cover Letter is signed “Under the pains and penalties of perjury”, and that you mention the Insurance in the Cover Letter itself.

RFQ Instructions for Electronic Submission:

Electronic submissions will be via <https://www.bidexpress.com/businesses/27137/home>. Please refer to <https://www.massport.com/massport/business/bids-opportunities/capital-bids/> website for instructions on how to submit an electronic RFQ submittal.

1. Download RFQ documents in Bid Express and fully review them before submitting your electronic Statement of Qualifications.
2. Upload ALL required documents listed below in accordance with the instructions on Bid Express and those in the RFQ. Failure to include all required materials or to provide materials in a format different than that specified may have a negative effect on the evaluation or result in disqualification.
3. Click the “Submit” button in Bid Express to review your response for completeness and to encrypt/submit your response electronically.

File Naming Convention:

MPA project #_Company Name.pdf

Example: LXXX_Massport.pdf

Files submitted via Bid Express must follow the above filing naming convention specific in the “Description” field for each document in the “Required Document Upload” table in Bid Express. The file name and description entered during the file upload process ensures each file can be readily identified by Massport.

All submissions must be in .pdf format and must be in such a way that they can be read on a computer and printed on 8 ½” x 11” paper, unless otherwise specified.



Please consider the number of pages being submitted, including the following:

- Resumes of the top 10 key individuals, each limited to one (1) page under SF 330, Section E,
- No more than ten (10) projects each limited to one (1) page under SF 330, Section F,
- No more than ten pages (5 sheets) between SF 330 Section H and “other relevant materials” section of the submission.

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The procurement process for these services will proceed according to the following anticipated schedule:

EVENT	DATE/TIME
Solicitation: Release Date and Supplemental Package Available	October 23, 2024
Consultant Briefing	October 30 , 2024 at 2:00 PM
Deadline for submission of written questions	November 4, 2024 at 5:00 PM
Official answered published (estimated)	November 8, 2024
Solicitation: Close Date / Submission Deadline	December 5, 2024 at 12:00 PM (noon)

Times are Eastern Standard Time (US).

Questions may be sent via email to CPBidQuestions@massport.com subject to the deadline for receipt stated in the timetable above. *In the subject lines of your email, please reference the MPA Project Name and Number.* Questions and their responses will be posted on Bid Express <https://www.bidexpress.com/> and on Capital Bid Opportunities webpage of Massport <http://www.massport.com/massport/business/bids-opportunities/capital-bids> as an attachment to the original Legal Notice and on COMMBUYS (www.commbuys.com) in the listings for this project.



PROJECT REQUIREMENTS:

Massport, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all bidders/proposers will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Project requirements include, but are not limited to:

Terms & Conditions:

By responding to this solicitation, consultants agree to accept the terms and conditions of Massport's standard agreement, a copy of the Authority's standard agreement can be found on the Authority's web page at <http://www.massport.com/massport/business/capital-improvements/important-documents/>.

Additional Requirements and Guidelines:

As deemed appropriate and required by the Authority or the project's needs, the consultant agrees to follow the requirements set forth in the various Guidelines and Standards that can be found on the Authority's web page at <http://www.massport.com/massport/business/capital-improvements/important-documents>.

M/WBE Participation:

The Authority is committed to helping address the disparity in the participation of minorities and women in design. Along with the M/WBE which reflect ownership status set forth below, the Authority's Designer Selection Panel are interested in learning about the applicant firm's approach and commitment to diversity in its HR policy, its overall business practices and in assembling this Project team. Firms are encouraged to be creative in assembling their teams by considering dividing the work of a particular discipline, when appropriate, including work it would typically provide in house, partnering, offering opportunities to qualified firms with which it or its consultants have not previously worked or firms that may have less experience working on public projects, and other means that provide additional opportunities for M/WBE firms in new ways.

Applicants, as prime firm and team lead, in their application, should directly address their approach to enhancing diversity in assembling the team for this Project, including a clear description of each working relationship, and in their overall HR and business practices. The Authority strongly encourages teams composed of firms that expand the overall breadth of different firms working on Authority Projects.

The Commonwealth of Massachusetts establishes combined M/WBE participation goals of 21.6% for design of state-funded and state-assisted projects. Massport will be highly interested in those proposals whose strategy and approach exceed the stated goal.

Applications from M/WBE firms as prime consultant are encouraged. Applicants that are themselves M/WBE certified may use their participation toward meeting the determined work order goal for the certification they hold and will be required to bring participation by additional firm(s) that holds the necessary certifications to meet or exceed the goals assigned. Applicants are strongly encouraged to utilize multiple disciplines and firms to meet the M/WBE goals. Consultants to the prime can team within their disciplines in order to meet the M/WBE goals but must state this relationship.



Please note that only firms that are currently certified as M/WBE in the Commonwealth of Massachusetts be credited toward meeting Project M/WBE goals.

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